

## Rules & Activities Handbook



**Hyde Park Swim & Tennis Club, Inc**  
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[www.hpswimandtennis.com](http://www.hpswimandtennis.com)

## **General Information**

The Hyde Park Swim and Tennis Club is a member owned and operated organization offering a variety of programs and activities. The club's purpose is to maintain an attractive and comfortable pool and tennis facility, and to provide diverse programs for the enjoyment of our members. We depend on the involvement and cooperation of our members to meet these goals.

Each year at the annual meeting the Board of Directors are elected by the members. The Board Members are volunteers who try, within their means, to take care of the needs and priorities of the club. Members are welcome to attend and participate at the Board meetings to facilitate the needs of the club.

These rules and regulations have been established to assure the safe and sanitary operation of our pool, tennis and volleyball courts, and club facilities, and to provide a family oriented place of enjoyment for all members and guests.

Please remember that all persons using the club facility do so at their own risk. It is the responsibility of every member to read and comply with these rules and regulations in order to provide for the safe, healthy, and enjoyable use of the club by all members.

Parents must ensure that their children are familiar with these rules and adhere to them at all times. Also, everyone must follow the instructions of the Club Director(s) and other staff members, since they are fully qualified for their responsibilities. They have been delegated full authority by the Board of Directors. Any failure to comply with these rules and regulations may necessitate disciplinary action as described in Article 6, Section 4 of the bylaws, which empowers the Board of Directors to fine, suspend, or expel offenders. A copy of the bylaws is available upon request. The Board of Directors may revise these rules and regulations at any time. Suggestions or complaints should be in writing, signed, and mailed to the Board of Directors.

Please remember that these rules are in consideration of your health and safety. We thank you and your family for your full support and cooperation. Please visit our web site at [www.hpswimandtennis.com](http://www.hpswimandtennis.com) for additional club information, forms, and e-mail addresses for the Board of Directors and Club Director(s).

## **Club Hours**

The pool will be open from 12 noon until 9:00 p.m. weekends only from Memorial Day weekend until school is out for the summer. After that, it is open daily from 12 noon until 9:00 p.m., weather permitting. Weekday mornings are devoted to special programs, such as swim team practice and swim lessons. In August the club closes at 8:00 p.m. Pool hours may be changed at the discretion of the Club Director(s) for functions such as swim meets, social functions, and special events.

Tennis courts are available for play during daylight hours.

## **Member Obligations and Conduct**

These rules are for the safety and consideration of the members and guests.

- All members must complete an information card with emergency contacts for insurance purposes at the beginning of every season.
- All members and guests must observe the tennis and pool hours.
- Vehicles must be driven carefully on all access roads. Excessive speeds and other annoyances should be avoided at all times.

- Vehicles must be driven carefully and slowly in the parking lot. Park only in designated areas; exercise extreme caution. **WATCH OUT FOR CHILDREN.**
- Do not block in another car or the turn around at each end of the parking lot.
- Members are responsible for any damage caused by their guest(s). The cost of any property damage will be charged to the responsible member.
- **All members and guests must sign in upon entering the club.** A sign in table is located near the office entrance at the end of the breezeway.

## Guest Policy

The following rules have been established to ensure that pool and tennis privileges associated with club membership are not abused. The conduct of guests is the direct responsibility of the sponsor family.

- **The sponsor family must be in attendance and register guests** at the office before entering the pool area or tennis courts.
- Members ages 14 – 17 may bring only 1 guest at a time into the club. If more guests are present an adult member must also be present.
- There is a taxable guest fee for all guests. The cost is determined at the beginning of each season. Members will be billed throughout the season.
- Dutchess County residents are allowed access to the club as guests only **5** times during a single operating season.
- There are no weekly fees for long-term houseguests or for anyone who is not a member. The daily fee would apply.
- Parties of 10 or more need to be scheduled in advance with the club director to ensure adequate guard coverage and seating.
- Any member's **grandchildren** may have **full use of the club with no charge** when accompanied by their grandparent. The procedure is as follows:
  - Grandparent must be present when grandchildren are visiting the club.
  - Grandchildren must be registered at the beginning of each season in writing or they are considered guests.
  - Grandchildren must be under the age of 18.
  - Adult children of a member, as well as any other relatives are considered guests, and must be accompanied by the member and pay the guest fee.
  - The intent of this policy is to allow grandchildren access to our club. It is NOT intended to circumvent a family membership purchase because of the proximity of the grandparents. To enroll in a club program, the grandchildren must have been registered in writing by the grandparent. The program fees are the responsibility of the member.

## Childcare Policy

- Babysitters may be used to satisfy the supervision requirement provided they are 14 years of age (or older) and a responsible individual. *A letter specifying that the family intend to use this person in this capacity must be on file at the club.*
- The childcare provider may be present *only* when sitting for a minor-child member for whom there is a letter on file authorizing this childcare provider. Any and all family members may be present when the childcare provider is there. Childcare providers cannot bring personal guests or family members to the club.

- The childcare provider may use all of the facilities while babysitting if the employing family has stated this intention in their letter on file and has paid the additional \$100.00 fee per season for this privilege. Alternatively, they may pay the guest fee for each day the sitter uses the facilities while baby-sitting.

## Pool and Grounds

- NO GLASS of any kind is allowed within the pool area past the front office. If glass is broken around the pool area we run the risk of having to drain the pool to avoid injury.
- Food or drink is not permitted within the three-foot pool enclosure.
- There is no smoking within the pool enclosure. Please smoke in the designated smoking area and dispose of your cigarette butts properly.
- Running, pushing, dunking, and rough play of any kind is prohibited within the pool enclosure.
- All persons are asked to shower before using the pool, especially if you have used the sand volleyball court.
- Congregating or loitering in the showers is prohibited.
- All persons with bad colds or other contagious or infectious diseases are asked not to use the pool.
- Spitting, nose-blowing, urinating, etc. in the pool are PROHIBITED.
- No swimsuits or swimming attire with large buckles or frayed edges will be allowed in the pool. This is to prevent damage to or clogging of the pool filter system.
- The shallow area of the main pool area is intended for younger children still learning to swim and those supervising them. In consideration of the younger children, older children should not use this area.
- During Adult Swim, the main pool area will be limited to persons 18 and older. Under most conditions the diving and shallow areas shall receive normal use during Adult Swim. However, under extremely crowded conditions, the Club Director(s) may elect to close those areas.
- The lap lane is to be kept clear of all recreational swim and is intended solely for those individuals swimming laps.
- Sitting on, leaning on, or climbing over the three-foot aluminum fence surrounding the pool is prohibited.
- The use of the Kiddy Pool is limited to children UNDER 5 years of age. **Parental supervision is required.** No metal toys are permitted in the Kiddy Pool.
- Diving boards are to be used by only one person at a time. No one is permitted on the ladder while someone is on the board. Be sure the area in front of the board is clear before diving into the water. Excessive bouncing or horseplay on the diving boards is not permitted.
- Recreational devices, such as balls, floats, swimmies or snorkeling equipment will not be permitted in the pool. Under special conditions, the Club Director(s) may permit the use of specific equipment.
- Children under 14 years of age will not be permitted within club grounds unless accompanied by a family member or baby-sitter capable of responsible supervision.
- Staff members do NOT supervise the playground. **Parental supervision is required.**
- Activities such as baseball and frisbee playing are limited to the area between the parking lot and clubhouse, NOT inside the pool area.
- Absolutely NO PETS will be allowed on club property.
- NO skateboards, rollerblades or heelys are allowed on club grounds.
- Umbrellas should be opened and closed by staff only. Please ask for assistance.
- Please do NOT stand or sit on the glass top tables. Also, please refrain from putting heavy coolers on these tables. The weight may cause the tops to crack.
- In consideration of others, people should not attempt to reserve tables or lounge chairs for later use.
- Personal listening devices should only be used with headphones.
- Cooking of food is allowed only under the pavilion, where grills and a microwave are available for your use.

- The club cannot be held responsible for lost, damaged, or stolen property. There is a lost and found, which you can check periodically if you have lost something.
- All members are responsible to clean up after themselves in all areas of use.
- Stones and gravel should remain under the tables.

## **WIFI**

Wireless internet is available free of charge.

## **Liquor Rules**

- Only adult members may bring alcoholic beverages onto club grounds. Persons under 21 are prohibited from drinking alcoholic beverages on club grounds.
- Alcoholic beverages may NOT be in glass containers.
- Any person considered by the Club Director(s) to be under the influence of alcohol will be asked to leave the club premises.

## **Concession Stand**

Regular hours for the concession stand will be posted at the beginning of the season on the bulletin board and web site. The concessions stand is privately operated by a contracted service.

## **Parties**

As a courtesy, please notify the Lifeguards/Club Director if you are planning a party during regular hours. You may want to consider providing additional tables or chairs.

## **Private Parties**

The pool is available for members and non-members for private use when the club is closed. The fee will be determined at the beginning of the season. Arrangements may be made through the Club Director(s).

## **Social Activities**

Several social activities take place during the season as well as some pre- and post-season. A calendar of social events is printed in the May newsletter, posted on the bulletin board, and posted on the web site. Events may include activities on Opening Day, Teen and Preteen Nights, swim meets, special theme nights, closing weekend events, and other activities as appropriate. The club may be closed to regular activities during these social events.

## **Swim News**

Swim lesson information and sign ups will be posted in the May newsletter, on the bulletin board, and on the web site. The swim lesson program follows the American Red Cross Guidelines. All instructors are Certified Water Safety Instructors. Pre-registration is required. After sign ups on Opening Day, information and program sign ups will continue at the club office. There is a fee for each session for which each child is signed up. No refunds or credits will be issued once the session begins.

## Stingrays

The Hyde Park Swim and Tennis Club Stingrays is a competitive swim team for swimmers 18 years and younger, and is a member of the DUSO League which includes teams from Rhinebeck, Red Hook, Zena, Hurley, Kerhonkson, New Paltz, and Rosendale. The only requirement for a child to join the swim team is to be able to swim one length of the pool without touching the bottom, any stroke. For new team members, there is a one-week trial period before the parents are billed. The team practices Monday through Friday from 8:00 a.m. to 10:00 a.m. Meets are usually scheduled for Wednesday evenings and Saturday mornings. The pool will be closed to swimmers during home meets at 4:00 p.m. on Wednesdays. Team suits will be available for purchase. There is a team dinner and an awards ceremony at the end of the season, as well as activities throughout the season. Check the bulletin board and web site for more information as the season progresses. You may also contact the Swim Chairperson.

## Tennis News

Tennis lessons for all levels are available from our Tennis Pro. The season program will be announced in the May Newsletter and sign ups will be on Opening Weekend.

## Tennis Court Rules and Regulations

Please read and abide by the rules listed below. Parents, ensure that your children are aware of these rules.

- Court Use
  - No more than four people should be on the court at a time.
  - No one should be on the court that is not playing.
  - No children should be inside the fences unless they are playing.
  - An adult should supervise children under 10.
  - Food and drink are not allowed inside the enclosure except non-breakable containers of water.
  - The courts should not be used before 8:00 a.m. and after 10:00 p.m.
  - Only tennis should be played on courts. No other game play is permitted.
- Etiquette
  - Do not interrupt players on another court to retrieve a loose ball until their play is completed on that point.
  - Avoid unnecessary noise, such as yelling at friends on another court.
- Court Locks and Keys
  - Locks on the front, side, and rear gates secure the court enclosure. You are asked to be sure the courts are locked if you are the last person to leave the courts when the club is closed.

## Work Assessment

Our club requires a work assessment of all its members. This assessment is to maintain the facility and programs while minimizing costs. Work assessments provide an opportunity to exercise ownership rights by setting a direction for future club activities and improvements. It also allows for the informal interaction with other club members that may provide a basis for lasting friendships.

The work assessment is required for each membership category. A family membership requires eight (8) hours of work; the senior, junior, and individual memberships require five (5) hours of work. For those members unable to participate in a project, a work assessment fee will be charged in lieu of participation. Members may choose to pay for their work assessment hours before the season begins at a reduced rate; this must be paid by May 1<sup>st</sup>.

Members need to designate their intentions no later than Opening Day. Work assessment hours not completed will be billed at the end of the current season. ***The completion of work assessment hours is the responsibility of the members.*** Signing up for an activity does not ensure your obligation will be completed with that activity. Members are responsible to follow up with and complete their work assessment hours. Many members devote countless hours above and beyond the assessment hours to ensure the smooth running of the club. All members benefit from the efforts of these individuals.

*While there are many opportunities for work assessment, the opening of the club is an overwhelming task that requires many hours of manpower! Please consider setting time aside in April and May to help get the club ready for opening day.*

## General Billing Information

The first billing of a new season will be sent on or before the second week in March. Membership dues are due May 15<sup>th</sup>. In a separate mailing, members have the opportunity to sign up for jobs to complete their work assessment. There will also be the option of prepaying for work assessment at a discounted rate. This payment is due along with the membership dues by May 1<sup>st</sup>. Any billing concerns should be directed to the Business Manager. All changes in membership status, including resignations, changing to single/senior status or requests for inactive status, must be submitted in writing to the Board of Directors by May 1<sup>st</sup>.

Sales tax will be added to all fees. Outstanding balances will be subject to finance charges. Balances carried over into a new calendar year will be assessed a late fee. Any returned checks will be charged a fee. An option to pay all club fees by credit card is available and should be arranged with the Business Manager. It is extremely important for all accounts to be current since overdue balances create an additional financial burden for the club. Please remember the club has financial responsibilities all year round. ***Members will not be permitted access to the club while they have an outstanding balance due on record.***

Any inquiries concerning your account should be addressed as follows:

Business Manager  
Hyde Park Swim & Tennis Club, Inc.  
Post Office Box 223  
Hyde Park, New York 12538